



CIVIL ENGINEER

City of Wichita Falls, TX

Recruitment Services Provided By





THE OPPORTUNITY

The City of Wichita Falls, Texas seeks a talented and experienced civil engineer to join the Engineering Division in a city with career-enhancing projects geared toward serving residents and enhancing the safety and quality of life for all. The City is looking for a motivated candidate to be part of a dynamic and forward-thinking engineering team and to work on important public infrastructure projects.

ABOUT WICHITA FALLS

Wichita Falls, Texas, located in the scenic North Texas Panhandle/Plains region, spans approximately 70 square miles as the county seat of Wichita County. Known for its progressive economic environment, the city is home to 102,774 residents who enjoy a high quality of life in a setting that combines small-town charm with modern amenities. Conveniently, Wichita Falls is situated within two hours of the Dallas-Fort Worth and Oklahoma City metro areas, offering easy access via major highways like I-44 and U.S. Highways 82, 281, 277, and 287.

Founded in 1872, Wichita Falls has a rich history rooted in oil and agriculture and remains a pro-business city committed to sustainable growth. Key employers include Sheppard Air Force Base, Midwestern State University, and United Regional Healthcare System, alongside new ventures like an Amazon distribution facility and a planned data center. The city supports a wide variety of industries, from aerospace to manufacturing, making it a robust employment hub for North Texas.

The city offers ample recreational and cultural opportunities, with a twenty-mile trail system, 39 parks, and numerous family-friendly amenities. Residents can enjoy the Wichita Falls Symphony Orchestra, ballet troupe, theaters, and rodeos. In addition, the Multi-Purpose Event Center provides convention spaces, a 10,000-seat arena, and venues for events throughout the year, ensuring entertainment for all ages.

Education in Wichita Falls is anchored by the Wichita Falls Independent School District and Midwestern State University, which excel in career and technical education and liberal arts. The community's pride extends to Sheppard Air Force Base, where the Euro-NATO Joint Jet Pilot Training program draws international interest. With a low cost of living, excellent health-care, and affordable housing, Wichita Falls remains a vibrant place to live, work, and grow.

CITY GOVERNMENT

The City of Wichita Falls operates under the Council-Manager form of government. The City Council consists of a Mayor, five district representatives, and one at-large representative with each member of the Council serving three-year terms. The City Council appoints the City Manager, City Attorney, City Clerk, and Municipal Court Judge. The City delivers a comprehensive range of services through an FY 2025 budget of \$242 million and with 1,268 full-time employees.

PUBLIC WORKS DEPARTMENT

The Public Works Department consists of several divisions including Engineering, Street Maintenance, Stormwater Utility, Sanitation, Water Supply and Treatment, Water Distribution, Wastewater Collection, Environmental Services, and Wastewater Treatment. The Engineering Division provides engineering and technical support for any property within the City's Right of Way. Division staff include the Director of Public Works, the Deputy Director of Public Works, the Assistant City Engineer, four Civil Engineers/Project Managers, an Engineering Tech Supervisor, five Drafters, and an Administrative Assistant.

THE POSITION

Under the direction of the Assistant City Engineer, a Civil Engineer for the City of Wichita Falls designs and manages public works infrastructure and public improvement projects. The position manages all aspects of a project throughout the design, bidding, and construction phases and works with considerable independence.

The ideal candidate will be competent at preparing plans, specifications, and estimates for public improvement projects; managing the bidding of projects, including responding to bidder questions, preparing tabulations, evaluating bids and making recommendations; and overseeing the construction of projects, including reviewing submittals, responding to contractor questions, preparing monthly pay applications, and preparing change orders as needed. Other duties include responding to citizen inquiries as well as coordinating with developers, consultants, and other City Departments.

QUALIFICATIONS

The following are the minimum requirements for the position of Civil Engineer:

Education: Bachelor's degree from an accredited college or university in civil or environmental engineering or related coursework.

Experience: Minimum of 3 years of related experience preferred.

Licensure: Must be a licensed Professional Engineer (P.E.) in the State of Texas, or able to obtain the licensure within six months of employment.





SALARY & BENEFITS

The City of Wichita Falls provides a competitive compensation and benefits package. The salary range for the Civil Engineer position is **\$70,345 to \$105,580**, with placement in the range dependent on qualifications and experience. Key elements of the City's benefits program include:

9/80 Work Schedule: Full-time employees may elect to work 80 hours in 9 days, if desired.

Retirement: Retirement is provided through the Texas Municipal Retirement System (TMRS). Employees contribute 7% of their salary with a City match of 2:1 plus interest, upon retirement. Employees vest with 10 years of service and are eligible to retire with 25 years of service at any age, or with 10 years of service at age 60. A 457 Deferred Compensation Retirement Plan is also available.

Health Benefits: Participation is offered to employees and qualifying dependents, and includes options for medical, dental, and vision insurance. The City also offers an Employee Family Health Center, a clinic for city employees and covered dependents with no office visit co-pays.

Health Care & Dependent Care Flexible Spending Accounts: Voluntary participation.

Stability Pay: Annual longevity payment, ranging from \$500 (2+ years of service) to \$2,500 (5+ years of service).

Paid Leave:

- Vacation Leave is earned at 4 hours per pay period.
- Sick Leave is earned at 4.62 hours per pay period.
- Ten paid holidays, plus one floating holiday are provided per year.

Life Insurance: City provides a paid policy with face value equal to annual salary.

APPLICATION & SELECTION PROCESS

Apply immediately - this recruitment will close once a strong pool of candidates has been established! Interested candidates must apply online at:

APPLY NOW

CONFIDENTIAL INQUIRIES ARE WELCOMED TO THE CITY OF WICHITA FALLS HUMAN RESOURCES DEPARTMENT:

Brian Lester | brian.lester@wichitafallstx.gov | 940-761-7619

The City of Wichita Falls is an Equal Opportunity Employer.



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